

TABLE ROCK CHRISTIAN SCHOOL

A ministry of Calvary Chapel Teton Valley

Parent & Student Handbook

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“Train a child in the way he should go,
and even when he is old he will not turn away from it.”
— *Proverbs 22:6*

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General School Information

Foreword

The purpose of this handbook is to familiarize students and their parents with the program of Christian education being offered at Table Rock Christian School (TRCS). It is our hope that through the use of this handbook, you will understand and appreciate the objectives, policies, and practices of our school and be able to determine if TRCS is the right choice for you.

TRCS is a ministry of Calvary Chapel Teton Valley. TRCS has its own School Board and does not look to Calvary Chapel Teton Valley for financial support other than the provision of a school facility. TRCS does look to Calvary Chapel Teton Valley for oversight and leadership, and TRCS is under the umbrella of Calvary Chapel's 501(c)(3) organization. Attendance at Calvary Chapel Teton Valley is not a requirement for attendance or employment at TRCS.

Attendance at Table Rock Christian School is a privilege and not a right. We seek to serve only those families who share our vision of true Christian education and thus, enrollment is contingent upon the commitment of the parent(s) to the same Biblical Christian view, Christian doctrine, and Christian practice of education as TRCS holds. Like-mindedness with these values, views, and practice is required by necessity. Like-mindedness will be discussed during the admission application process and is one of the factors we utilize for determining whether or not to grant a student admission to the school. TRCS reserves the right to refuse admission to any student at the sole discretion of TRCS.

Welcome

Welcome to Table Rock Christian School! This school has been founded for the distinct purpose of helping Christian families to train and equip their children to fulfill their place in life. TRCS would like to prepare your young person to be thoroughly prepared to live the Gospel of Jesus Christ in every area of life, "taking every thought captive to the obedience of Christ" (2 Corinthians 10:5).

Note that this Handbook represents our formal covenant, in spirit and deed, to work together for the education of the children, the school and the home - each contributing its appropriate part and each agreeing to uphold the policies herein. We are pleased to serve you who have determined to make true Christian education a way of life for your family. We pray and trust God for a tremendous blessing on the children and families each year as we work together according to a Biblical pattern of education.

Our Calling and Philosophy

We believe our mission and purpose for Table Rock Christian School, by the calling of the Lord, is to minister to families who are convinced that their children ought to be brought up in the Lord for all of His purposes, to be filled with godly character, knowledge, wisdom and skill to live in today's world, but on God's terms and all for His glory. Our focus is to (1) understand and shepherd the heart of the student, and (2) provide a challenging academic curriculum. We have chosen to place our focus on being a *discipleship* school rather than an *evangelistic* school. This means that we desire to enroll students/families that already possess a belief in Jesus Christ and have made Him their Lord.

The manner of our effort will be through a Christian-Traditional education, instead of today's more common Secular-Progressive education. The Secular-Progressive philosophy of education focuses on esteeming self, relative values, no belief in God, and no respect for higher authority. The Christian-Traditional philosophy of education focuses on critical thinking, logic, and moral absolutes as determined by our Creator. Christian-Traditional education is a proven method which instills a Biblical and practical view of life. We also endeavor to include Christian principles in every subject in our school curriculum (for example, when teaching math, we show that God is a God of beautiful order).

Statement of Faith

(Taken from our parent organization, Calvary Chapel Teton Valley)

WE BELIEVE in the inerrancy of Scripture; that the Bible, Old and New Testaments, in the original manuscripts, is the inspired, inerrant, infallible, authoritative Word of God (2 Timothy 3:16).

WE BELIEVE that there is one God, eternally existent in three distinct persons: Father, Son, and Holy Spirit (Deuteronomy 6:4; Matthew 28:19).

WE BELIEVE that God the Father is the personal, transcendent, and sovereign Creator of all things (Genesis 1:1).

WE BELIEVE that Jesus Christ is fully God and fully human, that He was born of a virgin, lived a sinless life, provided for the atonement of our sins by His vicarious death on the Cross, was bodily resurrected by the power of the Holy Spirit, ascended back to the right hand of God the Father, and ever lives to make intercession for His Church. After Jesus ascended to Heaven, He sent the Holy Spirit to the believers in Jerusalem, enabling them to fulfill His command to preach the Gospel to the entire world, an obligation shared by all believers today (Matthew 1:18; John 3:16; Acts 1:9, 11; 2:1-41; Hebrews 4:15; 1 Peter 3:18; and the Gospels).

WE BELIEVE that all people are by nature lost and separated from God and responsible for their own sin, but that salvation, redemption, and forgiveness are freely offered to all by the grace of God through our Lord Jesus Christ. When a person places his/her faith in Christ as his/her Savior, that person is immediately born again, sealed by the Holy Spirit, forgiven of all his/her sins, and becomes a child of God, destined to spend eternity with the Lord (John 3:16-19; 5:24; Romans 5:8-9; Ephesians 1:13-14; 2:8-10; Titus 3:5).

WE BELIEVE in the present ministry of the Holy Spirit, who came forth from the Father and the Son to convict the world of sin, righteousness, and the coming judgment, and to regenerate, sanctify, and empower for service all who believe in the Lord Jesus Christ. We believe the Holy Spirit indwells every believer in Jesus Christ. We believe that He is an abiding Helper, Teacher, and Guide. We believe in the gifts of the Holy Spirit mentioned in the Bible, and that the use of the gifts is valid for today within the guidelines of Scripture. We believe that love is more important than the most spectacular gifts, and without love all exercise of the spiritual gifts is compromised (John 14:26; 16:13; Romans 8:9; 1 Corinthians 3:16; 6:19-20; 12-14).

WE BELIEVE that church government should be simple rather than a complex bureaucracy. We depend on the Holy Spirit's guidance in establishing leadership within the church in accordance with the Scriptures (1 Timothy 3:1-13; Titus 1:5-9).

WE BELIEVE in the pre-tribulation rapture of the Church and the Second Coming of Jesus Christ with His Church to rule on the earth during the Millennial Kingdom. We believe Christ's rule will be visible and personal. We also believe in the resurrection of the saved and the unsaved; the saved unto eternal life and the unsaved unto eternal punishment (1 Thessalonians 4:13-18; Revelation 3:10; 19:11-16; 20:1-15).

WE BELIEVE in the two New Testament ordinances of Water Baptism and the Lord's Supper. These ordinances are observed in obedience to the commands of our Lord Jesus Christ as acts of love and devotion and are not necessary for one's salvation (Matthew 28:19-20; Luke 22:19-20; 1 Corinthians 11:24-25).

WE BELIEVE that God created man and that He created them male and female. As such He created them different so as to complement and complete each other. God instituted monogamous marriage between male and female as the foundation of the family and the basic structure of human society. Therefore, we perform marriages in accordance with the Bible consistent with the Old and New Testament. (Genesis 2:24; Matthew 19:4-6; John 4:16-18; Romans 1:18-32; 1 Corinthians 5:11, 6:9-11, 6:18-20, 7:1-3 and 7:8-9; Galatians 5:19-21; Ephesians 5:3-7; 1 Timothy 1:9-11)

WE REJECT: (1) The belief that true Christians can be demon possessed, (2) the "Positive Confession Movement" which teaches that God can be commanded to heal or work miracles according to man's will, (3) the "Prosperity Movement" which teaches that it is God's will for every believer to be wealthy, (4) human prophecy that supersedes the Scripture, (5) the incorporation of humanistic and secular psychology and philosophy into Biblical teaching, and (6) the overemphasis of spiritual gifts, experiential signs and wonders to the exclusion of Biblical teaching.

Course of Study

Below is a Subject Overview of what Table Rock Christian School offers in its rigorous course of study. We have chosen curriculums that teach Christian principles which relate to every subject through a traditional philosophy of education (Reading, Writing, and Arithmetic) which will prepare the student to the glory of God with the power, skill, and attitude needed in their future roles.

Subject Overview

- **Bible**, which we study expositionally, develops an understanding and appreciation for the whole counsel of God; especially who He is and what He requires of us in return. The Bible constitutes our sole rule of faith and practice for every aspect of our lives.
- **Reading** is a fundamental area of concentration as the basis for literacy and for all other subjects. In the primary grades, literacy is the foremost area of study beginning with basic phonics. Literacy training continues through all grades.
- **English Grammar** gives proper command of the language that helps to develop the thinking and reasoning capacity and is therefore useful in all endeavors. Good communication is central to the work of the Gospel and every area of relationship and accomplishment.
- **Literature** presents lively examples of historical character and thought and promotes mastery of the language.
- **Penmanship** represents an opportunity for personal achievement and excellence. The character built through the habit of excellence in writing will be carried to all areas of effort.
- **Composition** affirms learning and fixes it in the mind. Therefore, it is applied in many academic subjects.
- **Geography and History** provide a road map of God's plan for this earth. Studying "*His Story*" cultivates an understanding of our place in His plan while it teaches us lessons from others' lives.
- **Mathematics** provides practical skills for success in a technological age. It teaches the student to think logically and to solve problems. Mathematics glorifies God as it represents His order and authority.
- **Natural Science** introduces the student to the wonders of creation and a proper appreciation for the Creator. Applied science furnishes tools for the works of God through man. Proceeding from a study of the systematized knowledge in the respective physical sciences, habits of scientific inquiry are developed as well as an understanding of the techniques of scientific investigation: observation, description, and experimentation.
- **Music and the Fine Arts** provide a means by which the student can glorify God as he/she focuses on the beauty and truth found in His creation. Our goal is the beginning of aesthetic appreciation, which plays an important part in the development of the whole child.
- **Physical Fitness**, including physical skills and development and the right use of the body, are important for the growth and character of the whole person, as our bodies are the temple of the Holy Spirit.

School Policies

Parental Participation

The witness of true Christian education shines throughout the community. We hope that Table Rock Christian School and the families we serve will be a light to the community as a result of having done our individual jobs of being committed and effective parents and teachers.

It is essential that parents support us in carrying out the purposes of the school. We urge the teaching and practicing of the rules in the Student Rules of Conduct (see pages 14-15) at home as a way to help build Christian love, respect and consistency.

We ask parents to supervise and review all homework and to be interested and up-to-date on their student's studies. Please call upon the teachers if there are any issues or if you desire to discuss any matter.

Consider in prayer, as needs arise, serving as a volunteer in such roles or activities as a substitute teacher, tutor, teacher's aide, giving special presentations, building maintenance, property maintenance, leading or aiding in specific class subjects, or any other areas you feel called to.

School-Year Calendar

Table Rock Christian School has designed the school-year calendar to accommodate the Biblical principle of work and rest in due season. See the enrollment calendar insert for the current year.

Holiday periods observed by the school are Veteran's Day, Thanksgiving break, a Christmas season break, President's Day, a one-day break at the end of each quarter, a spring break, an Easter break, and Memorial Day. Most of the other national holidays are observed with an in-class memorial tribute rather than taking a day off from school schedules.

School Days

School begins promptly at 8:30 each morning. Please arrive between 8:15 and 8:25 a.m. Each minute is precious, and so as not to disrupt classes, please be sure students are on time.

School ends at 3:00 p.m. Children must be picked up on time by their parents or by other persons designated in writing by their parents. Please be sure that your child is picked up promptly so that your hard-working teachers may focus their efforts on their rightful duties.

Parents who cannot pick their children up on time must make alternative arrangements for transportation and emergency care of their children. You may designate in writing on the enrollment agreement those people who have your authorization to transport and/or care for your child. Similarly, in the case of weather closings, illness, transportation problems, discipline situations, or other emergencies, parents must make arrangements for transportation and care. The school cannot and does not accept responsibility for children who do not have transportation or care when it is needed.

Weather-Related Closings

School will be closed on days of heavy snow or dangerous weather. Closures will be announced as early as they are known, on the morning of heavy snow or dangerous weather by text message and by e-mail. Weather-related closures may be made up at the discretion of the school at the end of the year.

Absences and Tardiness

Absences and tardiness can negatively affect academic achievement. Therefore, parents are encouraged to ensure that their children are on time and only miss school for appropriate reasons. Absences will not ordinarily prejudice the student's record of accomplishment if the student otherwise maintains academic progress without unduly burdening the teacher. Parents must provide either a written or an oral explanation of an absence to the office or teacher. Please inform the school in advance if you know your child will be absent.

Student Drop-Off and Pick-Up

Students' safety is our foremost concern. We require that parents or their designated representatives personally pick up their child directly from the building or porch upon school dismissal.

Due to safety concerns, please do not allow any children, students, or siblings uncontrolled access outside the school building. Unsupervised children are not allowed outdoors before or after school and such are subject to correction.

Please observe the utmost caution and courtesy when arriving and leaving and limit driving speeds in the school parking lot.

Enrollment and Admissions

The success of Table Rock Christian School largely depends on parents' outlook, home practices, and active cooperation in achieving school purposes. We seek to serve families who share our vision of true Christian education. Enrollment is always contingent upon the parents' commitment to the same Biblical Christian *view* and *practice* of education in the home as the rightful ground for our success with your child. Practically speaking, while we are prepared to assist in this area, *parents must be willing to take whatever steps are necessary to fulfill their covenant with us.* We make such a requirement because we know that the home is the key to our success on your behalf. School can only *support* the work of the home, never *replace* it. Therefore, prior to admission, each applicant is individually considered in prayer upon the basis of a complete application form and a family interview.

Acceptance to TRCS is conditional. If at any time the faculty agrees that the school's purposes with the individual are generally impaired or when an individual by his conduct negates the progress of others in the classroom, we reserve the right to dismiss a student. The school reserves the right, within its sole discretion, to refuse admission of an applicant and/or to discontinue enrollment of any student.

Upon acceptance, an enrollment packet will be given to you to be completed and returned by the applying family. Re-enrollment packets for the following year will be sent home with students as early as April. Tuition accounts must be current before the student may register for the next year. Returning students are given enrollment priority, but re-enrollment must take place by the date given with the re-enrollment packet in order to retain your enrollment priority.

Enrollment grants TRCS the permission to include the student in photographs, multimedia, and articles which report, promote, or advertise the school.

Non-Discrimination

Table Rock Christian School has a racial nondiscriminatory policy for its students. This means that TRCS admits students of any race providing all rights, privileges, programs and activities generally allowed or made available to students at TRCS. The school does not discriminate on the basis of race in the administration of its educational policies or admissions policies.

Table Rock Christian School reserves the right to uphold Biblical principles and procedures with regard to but not limited to such issues as national citizenship, sexual orientation and practice, financial responsibility and general conduct of staff, students, and their families. Supporting, accepting, or practicing Biblically forbidden behavior or lifestyles is grounds for expulsion and termination of the covenant between Table Rock Christian School and the student family.

Tuition and Fees

Tuition

The current year's requirements and fees are found in the Tuition Contract in the Enrollment packet. Tuition is payable in advance. Tuition and Fees for each academic year for each student constitute an individual and separate financial contract.

A non-refundable enrollment and supply fee securing your child's space will be due upon completion of enrollment. Please provide a copy of your child's *birth certificate* and *immunization record* at the time your completed enrollment packet is submitted.

Late Enrollment/Early Withdrawal

Enrollment is understood to be on an annual basis. In the unusual event of withdrawal after registration, the TRCS office must receive written notice sixty (60) days prior to the date of withdrawal. Tuition will be considered due and payable through the end of the semester in which the date of withdrawal occurs. Because TRCS is a not-for-profit ministry and because staffing is determined according to registered enrollment, consideration of any refund of prepaid tuition is at the sole discretion of TRCS and will depend in part upon the timely receipt of prior written notice and the school's financial liquidity.

Past-due Tuition Payments

Tuition can be a particularly sensitive issue. Table Rock Christian School is a steward of the Lord's resources and is dependent on the character of its student families. We wish to have a clear understanding that we would prefer that no one be excluded because of the lack of funds. However, each person has a personal walk of faith with God and is responsible for his/her commitments. God is the provider for each of us, and He deals with us as individuals. Please make every prayerful effort to fulfill your commitment. We will do the same. It shall be the responsibility of each student family to keep the school office informed of the need to make any changes in the preferred tuition payment plan or adjustments in the amount of tuition expected to be paid. For the sake of your family's security and peace of mind, as well as for the general financial stability of our school, we encourage parents or guardians to contact us as soon as possible when there are difficulties. We recognize that circumstances can be unpredictable and it is our preference, whenever possible, to work out these arrangements with families on an individual basis rather than asking the family to leave the school.

The following policy will apply when tuition payments are received late:

- Tuition payments are due on the 1st of the month and are delinquent on the 10th of the month. If the 1st of the month falls on a weekend or school holiday, tuition is due on the next school day. Failure to pay tuition is grounds for expulsion. TRCS may, at its sole discretion, permit students to continue to attend TRCS when tuition payments are late. Allowing a student to continue to attend TRCS when payments are late does not obligate TRCS to allow a student to continue to attend TRCS.
- Until accounts are current or suitable arrangements are made, as approved by the board, students will not receive further report cards.

Materials and Supplies

Supply Fee

A supply fee included with the enrollment fee of \$250 for all grades covers enrollment costs, books, test assessments, and several other various supplies such as pencils, folders and paper throughout the school year. This fee is due June 1 for returning students.

The materials and facilities at Table Rock Christian School are dedicated to God in His service. Each individual is responsible for what he or she is issued. Lost or damaged school materials and damaged facilities must be repaired or replaced, at the discretion of the school, by the person responsible for the loss or damage.

Table Rock Christian School shares its facilities with Calvary Chapel, and we are the church's guests. Particular attention must be paid to the proper use of the facilities and every courtesy extended to all who share them.

The list of supplies appropriate for your child's grade follows. Please purchase plain items for school. Please avoid offensive pictures, slogans or characters. For consistency, we ask that you do not send

anything that has motion picture themes, cartoon characters, superheroes, or fantasy pictures. Please be sure that all supplies are clearly labeled with the student's name.

Student Supply List

- At least one fountain pen and three ink cartridges (both are available for purchase in school office)
- One hard plastic pencil box (approx. 8"x4")
- A plain lunch box (with a thermos to keep food hot, if desired)
- A book bag or backpack large enough to carry the student's books and homework
- A gym bag large enough to carry outdoor winter clothes and boots
- One durable water bottle
- Two boxes of tissues
- One pair of inside shoes
- P.E. clothes for 6-8 graders.

Children will need perhaps a dozen or more blue or black ink cartridges for the year. We ask students to have extra ink at all times. We also suggest having a backup pen available, but that is optional.

Personal Belongings

Nonessential belongings should be left at home. Inappropriate use of personal belongings may result in confiscation requiring parental retrieval. Potentially dangerous items such as lighters, pocket knives, and matches are prohibited at school. Cell phones should not be used at school. Visibility of inappropriate or potentially dangerous items will constitute grounds for confiscation and possible disciplinary action.

Buying and selling or trading of personal property is not allowed at school except under the direct and immediate supervision of the parents of all students involved. The office should be made aware of these transactions as well.

Borrowing supplies or food from others (even siblings) can produce an irresponsible and dependent mentality and will be discouraged.

Emergency and Health Procedures

Illness

Sick children must not be sent to school. Children with elevated temperatures should be kept home until 24 hours after normal temperature has resumed or upon doctor's recommendation. Table Rock Christian School, in order to provide the healthiest school environment for all, must reserve the right to send children home for suspected illness. We will make every effort to exercise this right properly. Your cooperation in keeping sick children at home will aid us tremendously.

Medication

We discourage the taking of medication during school hours unless there is a special, serious problem. State law for the administration of medication at school requires both physician and parental permission. Please contact the school should it be medically necessary to administer medications at school. Should it be necessary to bring medication to school, all medication must be carried in its proper, labeled container and must not present a hazard to other students.

Immunizations and Health Records

All students must comply with the State of Idaho's requirements for immunizations and health assessment. Record of immunization is required upon school enrollment. All forms that must necessarily be completed will be included in the enrollment package or otherwise available at the school office. Please contact the school or the local health department for questions regarding these requirements.

Health checkups are required by the State for first-graders, students entering junior high, and students entering high school in public school. While not required by Table Rock Christian School, such checkups are highly recommended, especially vision and hearing exams.

Disasters

In case of a natural disaster, your child will be kept at school and supervised until you come and get him or her. Children will not be released to anyone but their parent(s) or adult(s) *previously designated* in writing by the parent(s).

Nutrition

The Bible teaches that our bodies are the temple of the Holy Spirit. Please provide only nutritious snacks and meals for school. High-sugar treats and caffeinated drinks, such as colas, affect the students' abilities in school. Do not send such drinks or snacks to school.

Students may not share their food. Food brought from home and not eaten at school must be taken home, not thrown away, so that parents are aware of what the child is and is not eating. Food heating options will not be offered.

Classroom Visitation

We encourage classroom visitation by school parents as well as by prospective parents and students. Please arrange classroom visitation through the school office prior to the date desired in order to avoid schedule conflicts and possible inconvenience to you. If your child forgets items needed for school, please do not take them directly to the classroom; take them to the office so as to minimize disruption. We will make sure the item gets to your child in a timely manner.

Dress Standards

1Co 10:31 - Therefore, whether you eat or drink, or whatever you do, do all to the glory of God.

Col 3:17 - And whatever you do in word or deed, [do] all in the name of the Lord Jesus, giving thanks to God the Father through Him.

Pro 4:23 Keep your heart with all diligence, For out of it [spring] the issues of life.

1Pe 3:3 - Do not let your adornment be [merely] outward--arranging the hair, wearing gold, or putting on [fine] apparel-- 4 rather [let it be] the hidden person of the heart, with the incorruptible [beauty] of a gentle and quiet spirit, which is very precious in the sight of God.

Rom 12: 1 - ... present your bodies a living sacrifice, holy, acceptable to God, [which is] your reasonable service. 2 And do not be conformed to this world, but be transformed by the renewing of your mind, that you may prove what [is] that good and acceptable and perfect will of God.

The purpose of the school dress code is twofold. First to honor our Lord and Savior, Jesus Christ in how we dress and, second, to honor and respect the activity of learning through our choosing to dress as is fitting. By creating

At TRCS we strive to teach Biblical modesty, self-discipline, and self-respect. Dress is one of those tools that help us to teach these precepts. Dress is also a tool to help establish school atmosphere. By creating a proper, business-like learning atmosphere, we desire to focus our attention on the opportunity God has given us to learn, rather than calling attention to our physical attributes and dress.

For all grade levels, school dress standards are characterized by:

- 1) Modesty
- 2) Neatness

- 3) Appropriateness for the activity
- 4) Safety/Health

At TRCS, we wish to minimize the unattractive spirit of competition through our dress. Statements through clothing often show a desire to draw attention to self-image rather than reflect the beauty of who we are inwardly as a person. In contrast, students are encouraged to gain recognition (be known) through personal graciousness, character, and conscientious work. Pro 20:11 - *Even a child is known by his deeds, whether what he does [is] pure and right.*

Recognizing that there is one standard of dress for school and work, and another standard of dress for play and casual time, TRCS asks students to dress for the *business of learning*. It has been widely shown that outward appearance *does* affect one's behavior and attitude in a given situation.

Please read over the dress standards together and plan ahead for compliance. Also, please remember that the goal is to help train the heart so that our outward lives will be pleasing and glorifying to God.

TRCS reserves the right to make judgment calls on all issues of dress and grooming, attempting to interpret each individual situation as to whether or not it complies with dress standards as reflected in the school handbook.

Both Boys and Girls:

1. Hats, caps, sweatbands, visors, and sunglasses may not be worn in the building.
2. No visible body piercing or tattooing of any kind is permitted. Girls are permitted to have pierced ears.
3. Students are expected to be hygienically clean when they arrive at school meaning; bathed, teeth brushed, hair combed, etc.

Boys:

1. **Pants** must be properly fitting, neat, clean, and repaired if necessary. No rips, holes, or tears. Pants shall not be worn below the hips. Corduroys, khakis, Dockers, denim (without tears or fading), and slacks are appropriate.
 - a. No pajama bottoms.
 - b. No sweat/athletic-style pants.
 - c. No spandex.
 - d. No flannel pants.
2. **Shirts** with a collar or sweaters are to be worn.
 - a. Shirts may not convey images or words (as they distract from the business of learning).
 - b. No pajama tops.
 - c. Shirts that have a straight-edged bottom all around may be worn outside the pants (untucked). Otherwise, shirts shall be tucked in.
3. **Shoes** must be sturdy, clean, in good repair, and must provide good traction for the intended activity.
 - a. Please leave a pair of *inside shoes* at school. Low top sneakers are appropriate. No slippers, sandals, or open toes.
 - b. Outside shoes for arrival/departure and recess shall be appropriate for the season and shall provide good traction for play. No slick leather bottomed shoes please (like found on some cowboy boots or leather dress shoes).
 - c. Socks must be worn at all times.
 - d. No flip flops or slippers.
4. **Shorts** may only be worn on specifically announced days. Shorts must be knee length, have a hem, and be of proper fit.
5. **Hair** must be neat and trim.
 - a. No "fad" haircuts are permitted.
 - b. Hair must be natural in color.
 - c. Hair must be off the collar and may not cover the eyes.
 - d. Hair may not be longer than the ear lobes.
6. **Undergarments** must be worn at all times.

Girls:

1. **Modesty** Girls may not wear see-through, suggestive, tight-fitting, or what we consider to be immodest clothing.
2. **Dresses or skirts** must be long enough to cover the knee when sitting down in a chair.
 - a. Wear shorts or leggings under dresses or skirts to maintain modesty during playground activity.
 - b. When leggings are worn under a skirt or dress, the skirt or dress may be no higher than 3" above the knee when sitting.
 - c. Sleeveless dresses are permitted, but no tank tops or spaghetti straps are permitted.
3. **Pants** must be properly fitting, neat, clean, and repaired if necessary. No rips, holes, or tears.
 - a. No pajama bottoms.
 - b. No sweat/athletic-style pants.
 - c. No flannel pants.
 - d. Capris must go below the knee when sitting.
4. **Shorts** may only be worn on specifically announced days. Shorts must be knee length, have a hem, and be of proper fit.
5. **Blouses, Shirts, or sweaters** are to be worn. Tops may not convey images or words (as they distract from the business of learning)
 - a. Blouses and shirts must be modest, covering the middle torso when at play and reaching arms above the head.
 - b. Sleeveless shirts with a collar are permitted.
 - c. No pajama tops.
 - d. Necklines must not "gape" when bending.
6. **Shoes** must be sturdy, clean, in good repair, and must provide good traction for the activity.
 - a. Please leave a pair of *inside shoes* at school. Low top tennis shoes are appropriate. No slippers, sandals, or open toes.
 - b. Outside shoes for arrival/departure and recess shall be appropriate for the season and shall provide good traction for play. No slick leather bottomed shoes (like found on some cowboy boots or leather dress shoes).
 - c. Socks must be worn at all times.
 - d. No flip flops or slippers.
7. **Hair** must be natural in color, allowing eyebrows to be visible.
8. **Jewelry** must be worn in moderation. Any earrings must be studs or posts (no dangling earrings for safety purposes)
9. **Make-up** is not permitted in grades K-5.
 - a. For older grades, make-up shall be worn with discretion and in moderation.
 - b. Make-up should be worn in such a way as to not draw attention to any one feature.
10. **Undergarments** must be worn at all times.

CONFLICT RESOLUTION

Table Rock Christian School requires that all who participate with us practice Christ's approach to conflict resolution. This Biblical approach, which promotes trust and respect, has long served well to cut short disputes or even stop them before they begin. God's way works! As adapted to school use, we understand Matthew 18:15-20 to apply as follows.

Among adults, if there is any cause for offense, any sin, or any conflict between us, we must lovingly confront the other involved. For example, if a parent has a problem with a teacher, the parent must first go to the teacher and not the administration. If no resolution is found, the parent may appeal to a member of the administration, but without gossip; that is, without speaking of the offense to someone else. A meeting should then be requested and arranged so that the school administrator can identify the dispute and help resolve it. If the issue is still not resolved, the matter may be taken to the School Board.

Among children, if a rule is broken, or if there is a personal offense of any kind, the student must go to the person involved and speak to him or her before going to a teacher. If a school rule is involved, the one who committed the offense must report to a teacher on his or her own. If he or she does not do so, it then becomes the responsibility of the other child to bring the one who has broken the rule to a teacher, who will act as an impartial witness.

If the issue involves a teacher, it is right that the child first go to his or her parent, but it is not appropriate for the parent to take sides when listening to the child's story. Side-taking at this point is tantamount to judging the teacher as unfit in the child's eyes. Such judgment will undermine the teacher's authority with the child, and thus undermine the child's respect for the teacher. With the loss of respect, the teacher will have their ability to teach effectively diminished. Rather, the parent should go as an impartial witness while the student raises the issue with the teacher. Our teachers are selected for their transparency, humility, and willingness to learn. This enables us to resolve conflicts by implementing this Biblically based approach.

Not practicing Matthew 18 leads to humanistic approaches, which can do great damage. Allowing sin to continue is to not love. Breaking relationships and running away is to not love and teaches children the opposite of Christ's way. *Please* endeavor to practice Matthew 18. Following Matthew 18 is a difficult process for those not accustomed to it, yet it is a wholesome approach, and it works because it is Jesus' system. If there are any questions about this policy, please call on the school administration. Communication is the key to our good relationships.

Because every fact, according to Scripture, must be determined by two or three witnesses, certain problems may not be immediately resolved. Nonetheless, loving confrontation is usually all that is needed to uncover sin and produce reconciliation.

The only exception to this pattern of conflict resolution would be in the case of an immediate danger to an individual or property, in which case taking the matter immediately to a teacher, administration member, or the pastor would be appropriate.

SCHOOL DISCIPLINE

Training the Heart

The Bible teaches us that the heart is the control center of life. Proverbs 4:23 tells us, "Above all else, guard your heart, for it is the wellspring of life." Therefore, we place great emphasis on reaching and shepherding the heart of the child. At TRCS, each student is expected to come to school with a heart that is ready to learn and ready to respond to the authority of the teacher.

There is a distinction between *childishness* and *foolishness*. Childishness is when a child does something wrong or inappropriate because of their lack of knowledge, training, or physical ability (a wet glass slipping out of a young child's hands); childishness is not a heart issue, but a cognitive or ability issue. Foolishness is when a child *knows* what is right, but chooses to do wrong; this is a heart issue. It is critical to discern whether an act stems from childishness or foolishness before applying a discipline method.

Self-Government and Christian Character

We desire to teach the students at TRCS to be self-governed. This is realistic even for the youngest students. The classroom is generally a cheerful place *because* the students learn to be self-controlled and do not need an overseer, facilitator, or elaborate reward/punishment system to externally manipulate their behavior. We are not seeking mechanical compliance from our students, but rather, willing obedience. Our goal is to help our students develop positive habits of integrity, respect, thoughtfulness, honesty, and courtesy in their relationships with others.

Discipline Methods

It helps us to have the parents be like-minded in our goals and methods for them to be successful. We will work with the parents of a student who is having a behavioral issue to come up with a solution together.

Scripture gives us three basic approaches to correction: instruction, rebuke and chastisement. The goal of all correction is to provide or restore a Biblical course upon which the child may proceed. Therefore, the appropriate form of correction needs to be administered with great discernment and always in love. Instruction, correction, and training are appropriate for childishness; reproof and rebuke (causing conviction), or chastisement, are appropriate for foolishness.

Natural consequences are used as much as possible for inappropriate behavior. For example, undone homework may result in a lower grade or missed recess while the student finishes the homework. Students are given three quiet verbal warnings in class to improve their behavior. If the behavior persists, they are asked to sit alone in the hallway to think about their behavior. After a few minutes, the teacher talks and prays with them, then they go back to class. This is usually all it takes to get a student back on track, but if the unacceptable behavior persists, the parent(s) will be called to come pick up their child.

Should the school determine that spanking might be indicated, the school will notify the parent(s) and suggest this form of chastisement. We believe that the Bible assigns the responsibility for administering spanking to the parents and not to other adults. When chastisement by spanking is indicated and agreed to by both the school and the parent(s), we request that the parent(s) administer the spanking as soon as possible and preferably at the school.

Practically speaking, little chastisement should be necessary. When teaching Christian self-government, the result will be that children understand their part in a happy and successful classroom. Most children will cheerfully work hard at their subjects and at proper conduct so that gentle reminders are all that are usually necessary to correct classroom problems. For the most part, we trust that parents will be diligent to correct character issues as they arise in the course of learning so that little will be required at school.

GRADING POLICY FOR K-5

Core Courses

Bible
Reading/Literature
Spelling
Penmanship
English/Language
Phonics
Arithmetic
Science
History/Geography
Art
Music
Physical Education/Health

Character Development Areas

Obedient	Attentive
Cooperative	Follows Directions
Self-Control	Neat and Orderly
Personal Hygiene	Gentle
Respects Authority	Forgiving
Respects Property	
Honest	
Courteous	
Modest/Humble	
Friendly	
Works Independently	
Helpful	

The Grading Scale (used for Core Courses for grades 1-6):

A+ 98-100	A 93-97	A- 90-92
B+ 88-89	B 83-87	B- 80-82
C+ 78-79	C 73-77	C- 70-72
D+ 68-69	D 63-67	D- 60-62
F 59 & below		

The WISE Code (used for Core Courses for K & Character Development Areas for grades K-6):

- W – Weakness
- I – Improving
- S – Satisfactory Progress
- E – Excelling

STUDENT RULES OF CONDUCT

The following *Student Rules of Conduct* is a covenant between the school and the student and is meant to help the child know what is expected so that he or she will be able to govern himself or herself well.

I. Preamble

All our actions should glorify God as an expression of His love. The *Student Rules of Conduct* is a set of rules which will help us to express God's love to each other. These rules, based on God's principle of "Train up a child in the way he should go, and even when he is old, he will not turn away from it" and other Biblical principles, will be taught and observed in the school. Parents should teach and practice the rules at home to help make them effective at school.

II. Modesty and Dress Code

See Dress Code Philosophy on pages 8-9.

III. Speaking and Listening

1. Always enter a room quietly.
2. Avoid interrupting another's conversation.
3. If you *must* interrupt, say "excuse me" and wait to be acknowledged.
4. Have your listener's attention before you begin to speak. Address the person by name to get the person's attention, and then wait patiently to be acknowledged.
5. Look at the person with whom you are speaking.
6. Listen carefully when another speaks.
7. Speak loudly enough to be heard, but not too loudly.

IV. Courtesy

1. Always say "please" and "thank you."
2. Obey cheerfully. Do not talk back.
3. Accept correction with thankfulness.
4. Always be respectful to adults.
5. Address adults by *Mr.*, *Mrs.* or *Miss* and his or her last name.
6. Be kind to others. Never push, hit or kick.
7. Do not tease, be mean to, or make fun of another.
8. Help anyone who is hurt.

V. Table Manners

9. Do not eat or drink until finished praying.
10. Eat slowly and carefully.
11. Remain seated while eating.
12. No matter where one eats, use manners as if seated at the table.
13. Ask permission to be excused before leaving the table.
14. Never trade or share except with a teacher's permission.

VI. Other Rules of Conduct

1. Speak, sing and laugh quietly indoors unless told otherwise.

2. Do not run except outdoors, during sports or free time and then with restraint so as not to hurt someone or ruin your clothes.
3. Stay within the given boundaries.
4. Treat school facilities and the property of others with care and respect.
5. Students are not permitted to enter vehicles other than their own without permission from administration for each occasion.
6. Do not chew gum at school.
7. Help keep the school grounds, restrooms and classrooms clean. Pick up after yourself. Also, with a servant's heart, please pick up trash wherever you see it.
8. Clean the classrooms daily.